

ODD/41/2018

Officer Decision Record Template

Record of Decision of the Corporate Asset Manager.

Subject: **Procurement of Axiom Utilities (Energy Bill Validation Service)**

We procure energy and water through various providers. The system we currently use to process billing information for payment does not perform any validation checks on how bills are calculated.

We have been approached by service providers offering an historic validation of billing data including liaison with suppliers and recovery of any monies owed on a share-save basis. The Council will need to enter into a contract which enables the service provider to retain a percentage of any monies recovered. There is no capital cost for this procurement.

Previous market research has been undertaken and a preferred supplier has been identified. The preferred supplier can be selected through a CCS framework and we are able to direct award.

Authority

Responsibility for Executive Functions – Officer Delegations (May 2018)
Paragraph B – General Provisions for Officer Delegations

Decision Taken

To procure the services of Axiom Utilities (preferred bill validation service provider) to carry out historic bill validation of the Council's utility bills and to claim back any monies owed to the Council on a share-save basis (the service provider will keep a percentage of the monies recovered, there is no capital cost).

Date of Decision

16th August 2018

Elected Member Conflicts of Interest

Not Applicable

Signature



(Tim Hartley – Corporate Asset
Manager)
